TM-074 Atim 377. Orovild 7/5/79 acquested by D. Afector 1037 Revision 1 08/23/78 THREE MILE ISLAND NUCLEAR STATION CONTROLLED COPY CONTROL OF CAUTION AND DNO TAGS MASTER Table of Effective Pages Page Page Date Revision Page Date Revision Date Revision 08/23/78 26.0 1.0 51.0 1 2.0 08/23/78 27.0 52.0 1 3.0 08/23/78 28.0 53.0 1 08/23/78 29.0 4.0 1 54.0 5.0 30.0 55.0 03/13/78 0 31.0 6.0 56.0 03/13/78 0 7.0 03/13/78 0 32.0 57.0 8.0 33.0 58.0 9.0 34.0 59.0 10.0 35.0 60.0 11.0 36.0 61.0 12.0 37.0 62.0 13.0 38.0 63.0 14.0 39.0 64.0 15.0 40.0 65.0 16.0 41.0 66.0 17.0 42.0 67.0 18.0 43.0 68.0 19.0 44.0 69.0 20.0 45.0 70.0 21.0 46.0 71.0 22.0 47.0 72.0

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Unit 1 PORC Recommends Approval Date / Chairman of PORC

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Unit 1 Superintendent Approval Date 8/23/28

Manager Generation Quality Assurance Approval

Cognizant Dept. Head Unit 2 PORC Recommends Approval > 8 Phish Date / Chairman of PORC erintendent Approval

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Date

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THREE MILE ISLAND NUCLEAR STATION

ADMINISTRATIVE PROCEDURE #1037

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CONTROL OF CAUTION AND DNO TAGS

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THREE MILE ISLAND NUCLEAR STATION ADMINISTRATIVE PROCEDURE #1037 CONTROL OF CAUTION AND DNO TAGS

- 1.0 GENERAL
- 1.1 Purpose

The purpose of this procedure is to describe the control of CAUTION tags.

- 1.2 Scope
  - 1. <u>CAUTION tags are used as an information tag only</u>. It is not to be used as a safety tag for protection of personnel. The CAUTION tag is to be used to attach to a component, control switch or other device tc indicate an off normal condition or to caution personnel to a specific condition which must be satisfied prior to using the component or device.
  - CAUTION tags are not intended to be used in place of an instrument out-of-service sticker. These are covered by another administrative procedure.
  - 3. A DO-NOT-OPERATE tag, which is primarily used for equipment protection may be used in place of a CAUTION tag particularly when used in environments where the CAUTION tags may easily deteriorate under extended use.
- 1.3 References

1. AP 1002 Rules for Protection of Personnel

- 2.0 RESPONSIBILITIES
- 2.1 Shift Supervisors, Shift Foremen and Control Room Operators
  - The SS, SF or CRO will be responsible for implementing this procedure as required by plant, system or component conditions

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which in their judgement warrants the need to place a CAUTION notice.

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- The SS, SF or CRO may decide whether a CAUTION tag or DO-NOT-OPERATE tag needs to be used. Refer to 1.2, Scope.
- 3.0 REQUIREMENTS
  - 3.1 Control of CAUTION and DNO tags
    - CAUTION tags may be used when it is considered necessary to inform personnel of an off normal condition existing with a system or component. It may designate certain actions be taken prior to or associated with the operation of the affected system or component.
    - CAUTION tags will be yellow in color and will be made per Figure 1.
    - 3. When a CAUTION tag is placed on a component it shall be filled in with the required information as applicable. Also the CAUTION tag log will be filled in with the following information: Tag number corresponding to the log sheet tag number, date, time, name of authorizing person (SS/SF/CRO), device to which attached, and reason for attaching to the device. The CAUTION tag log book must also be filled out.
    - 4. In place of a CAUTION tag a DO-NOT-OPERATE tag may be used. The reason for DO-NOT-OPERATE tag use is primarily for equipment protection and although the CAUTION tag is preferred, the DO-NOT-OPERATE tag may be used particularly in environments where the CAUTION tags may otherwise deteriorate.
    - 5. The DO-NOT-OPERATE tags are yellow (Unit #1) and red (Unit #2) bakelite tags which have preinscribed numbers on them which

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correspond to the tag number in the CAUTION and DNO tag log book.

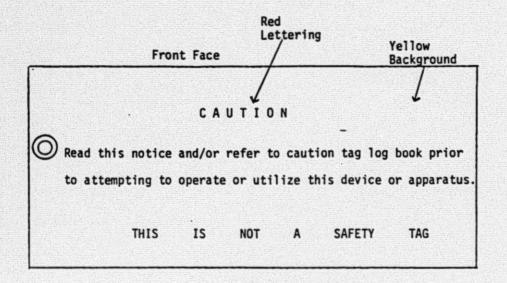
- Upon removal of a CAUTION tag or DO-NOT-OPERATE tag, the time, date, and authorizing signature (SS/SF/CRO) shall be filled in on the respective log sheet.
- 3.2 Use of the CAUTION and DNO tag log book.
  - A log book will be normally maintained in the Control Room of the respective unit.
  - Log sheets for the CAUTION tags (see Enclosure 1) and separate log sheets for use of DO-NOT-OPERATE tags (see Enclosure II) will be kept in the CAUTION and DNO tag log book.
  - Anytime a CAUTION tag is used the appropriate information must be entered on the CAUTION tag log sheet(s).
  - Anytime a DO-NOT-OPERATE tag is used the appropriate information must be entered on the DO-NOT-OPERATE tag log sheet(s).

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#### FIGURE 1

#### CAUTION TAG DESCRIPTION



#### Back Face

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	CAUTION TAG	
ag Number	Date	Time
Authorized By		
Device		
Reason for Caution Ta	19	

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### ENCLOSURE I

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## CAUTION TAG LOG

	CAUTION Tag Application			Removal			
Tag Number	· Time	Date	Reason for Applying Tag	· CRO Sign	Ťime	Date	CRO Sign
89.							
:							
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### ENCLOSURE II

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### "DO-NOT-OPERATE TAG LOG SHEET

TAG NO. \_\_\_\_\_

Date	Equipment	Reason (be explicit)	Signature	Date Removed	Signature
	•				
	•				
			•		
894					
•					
20					
1		•			
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Supervisor, Document Control, NRC